

BCL Timber Projects Ltd - Timber Procurement Policy (TPP)

BCL are committed to upholding the values and legislation that ensure safe and environmentally conscious timber procurement. This applies to all levels of our supply chain, from forest management right through to our finished product and as such only procure timber or timber products that are classified as 'Category A' under the UK Timber Procurement Policy (UK TPP), that is most commonly, from recognisable FSC or PEFC certified sources.

Our compliance to the values of both the Forest Stewardship Council (FSC) and the Programme for Endorsement of Forest Certification (PEFC) ensures that BCL take every step to ensure safe and legal practices and in particular to mitigate any risk to our involvement either directly or indirectly in the following:

- illegal logging or the trade in illegal wood or forest products;
- any violation of traditional human rights in forestry operations;
- destruction of high conservation values in forestry operations;
- significant conversion of forests to plantations or non-forest use;
- introduction of genetically modified organisms in forestry operations;
- procurement of timber species listed in the Convention on International Trade of Endangered Species (CITES)
- the violation of any of the ILO Core Conventions, as defined in the ILO Declaration on Fundamental Principles and Rights at Work, 1998.

We also comply fully with EU Timber Regulations (EUTR), adhering strictly to a 'Chain of Custody' management system that is in-line with both the Forest Stewardship Council (FSC) and the Programme for Endorsement of Forest Certification (PEFC), whereby we:

- Record all information on procured timber including volume, species, supplier, country of origin and compliance with the relevant certification scheme, including supplier certification codes.
- Assess the risk of any timber being sourced via illegal logging, checking origin of source and relevant forest management certifications.
- Mitigate any identified risk by obtaining additional information in respect to supplier, chain of custody and source.
- Provide information on the annual turnover of both FSC & PEFC certified timber products
- Have procedures in place to check suppliers material type, quantity and certification claims conform to supplied documentation.
- Regularly verify that all supplier certifications are up to date and conform to the product groups / types procured by BCL.

- Establish outsourcing agreements with any non-FSC (or PEFC) certified 3rd party within our supply chain, specifying conformity to all applicable certification requirements relevant to that outsourced activity.
- Implement and commit to a documented Operational Health & Safety (OHAS) policy that is 3rd party verified.
- Have documented procedures in place to ensure any non-conforming timber products are identified and controlled to prevent their unintended sale.
- Ensure that any complaints in respect to legality or certification of timber are recorded, investigated and appropriate actions taken in-line with FSC guidelines.
- Have documented procedures in place in respect to material handling and the physical separation of any non-certified materials.
- Maintain and up to date training records of relevant staff implementing both FSC & PEFC Chain of Custody management systems.
- Keep annual material accounting records on all timber inputs, outputs & conversion factor calculations.
- Clearly label all goods sold stating product type, species, quantity, procurement claim (eg 100% FSC) and certificate number relating to those goods on either delivery or sales documents.

BCL will review this policy periodically and each member of our team takes full responsibility to adhere to the criteria above. This approach is not only isolated to our timber procurement, but also in a wider context to the responsible purchasing of all construction materials related to our business.



Brain Barrett

Managing Director